

The **Institute for Public Administration** presents

# 2024 Delaware Municipal Clerks Institute

**Aug. 23, 30,  
Sept. 06, 13, 20, 27,  
& Oct. 04, 18, 25,**

**9 a.m. to 4 p.m.**

*In-Person and Virtual Sessions*

**\$550 Registration Fee**

*Scholarship Info Available*

*Registration Deadline*

*August 09, 2024*

*The International Institute of Municipal  
Clerks recognizes IPA's Municipal Clerks  
Institute for CMC and MMC certification.*

● **Register online.**

**[www.bidenschool.udel.edu/  
ipa/events/upcoming](http://www.bidenschool.udel.edu/ipa/events/upcoming)**

**INSTITUTIONAL DIRECTOR**

**Valdese West**

Assistant Policy Scientist, IPA  
University of Delaware



## **Course Topics (\*MMC topics) Include:**

- Teamwork Makes the Dream Work\*
- What is Public Administration?\*
- Roles of Clerks during Elections\*
- Service Learning at Milford Food Bank\*
- Tour of the Delaware Public Archives\*
- History of the Administrative Office of the Courts\*
- Geographic Information Systems (GIS) Resources for Municipal Government\*
- Climate Change\*
- Improving Digital Proficiency Skills for Career Impact\*

*I valued “the connections and networking opportunity and learning about how other municipalities operate.” – Institute Participant*



UNIVERSITY OF DELAWARE  
**BIDEN SCHOOL OF PUBLIC  
POLICY & ADMINISTRATION**